



**CHESTERFIELD**  
BOROUGH COUNCIL

# **STANDARDS AND AUDIT COMMITTEE**

## **ANNUAL**

## **REPORT**

## **2021/22**

**Standards and Audit Committee**

**Chesterfield Borough Council**

# Annual Report 2021/22

## 1. Background

- 1.1 The Chartered Institute of Public Finance and Accountancy (CIPFA) in their guidance note "Audit Committees – Practical Guidance for Local Authorities", recommend that an Audit Committee should produce an annual report on their activity.
- 1.2 The Standards and Audit Committee produce an annual report as a means of assessing how the Committee is performing and raising the profile of the work of the Committee across the Council.
- 1.3 Audit Committees are widely recognised as a core component of effective governance, their key role is to independently oversee and assess the internal control environment, comprising governance, risk management and control and advise the Council on the adequacy and effectiveness of these arrangements. At Chesterfield Borough Council the statutory duty to promote and maintain high standards of conduct by members is also overseen by the Committee.
- 1.4 The Committee is responsible for: –
  - Promoting and maintaining high standards of conduct
  - Good governance
  - Internal Audit
  - External Audit
  - Risk Management
  - Treasury Management
  - The control environment
  - Anti-fraud and anti- corruption arrangements
  - Carrying out hearings into alleged misconduct by councillors

Details of the responsibilities of the Committee are set out in the Council's Constitution (Part 2, Article 9).

- 1.5 The Committee meets on a regular basis. Chaired by Councillor Mark Rayner for most of 2021/22 with Councillor Kate Caulfield taking over as Chair in February 2022. The Committee is advised by the Service Director - Finance, Theresa Channell, the Head of

the Internal Audit Consortium, Jenny Williams, and the Monitoring Officer, Gerard Rogers.

## **2. Membership and Meetings**

- 2.1 The Standards and Audit Committee is composed of eight members, 6 councillors and 2 parish representative members (appointed by Brimington Parish Council and Staveley Town Council respectively). During 2021/22 these members were: -  
Councillor Caulfield (Chair)  
Councillor Kellman (Vice-Chair)  
Councillor Rayner  
Councillor Brady  
Councillor Murphy  
Councillor Snowdon  
Councillor Brittain / Cawthorne (Brimington Parish Council)  
Councillor Wilson (Staveley Town Council)
- 2.2 The meetings are also attended by the Council's external auditor Mazars.
- 2.3 During the 2020/21 financial year the Standards and Audit Committee met on 6 occasions.

## **3. Standards and Audit Committee Business**

- 3.1 During the year the Committee conducted the following business:  
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### **Internal Audit**

- Received the annual internal audit report for 2020/21
- Approved the internal audit plan for 2021/22
- Received internal audit updates of progress against the audit plan for 2021/22
- Monitored the implementation of internal audit recommendations
- Received and approved the Internal Audit Charter
- Considered the report in respect of the external review of Internal Audit

- Monitored the progress internal audit are making on the implementation of recommendations arising from their external review.

### **External Audit**

- Received the external auditors Audit Strategy Memorandum 2020/21
- Received external audit progress reports
- Considered a report in relation to the future procurement of the external auditors

### **Statement of Accounts**

- Approved the 2020/21 statement of accounts

### **Treasury Management**

- Considered the treasury management 2020/21 annual report and monitoring report 2021/22
- Approved the 2022/23 Treasury Management Strategy

### **Risk Management**

- Considered the Risk Management Strategy for 2021/22 and reviewed the strategic risk register.

### **Good Governance**

- Reviewed and approved the Code of Corporate Governance and Annual Governance Statement for 2020/21
- Produced the 2021/22 Annual Report of the Standards and Audit Committee for Council
- Undertook a self -assessment of the Standards and Audit Committee against the CIPFA model.
- Considered the Local Government and Social Care Ombudsman Annual Review Letter 2020/21
- Discussed the results of the CIPFA Fraud and Corruption Survey 2020
- Approved Constitution updates
- Discussed the end of remote meetings that had been in place as a result of COVID-19
- Received an update in respect of progress made by the newly formed procurement team

- Reviewed and approved an updated anti-fraud, Bribery and Corruption Strategy

### **Standards of Conduct**

- Considered an annual report on the Standards of Conduct

## **4. The Committee's Main Achievements / Outcomes**

The Standards and Audit Committee aims to add value through its activity and this year its most significant achievements have been to: -

- Ensure that the momentum to improve controls and processes in relation to procurement continues.
- Ensure that for the Limited Assurance internal audit reports issued in the year that Officers are taking action to remedy the issues identified.
- Ensure that the 2020/21 Annual Governance Statement is a true and transparent reflection of the Council's governance, risk and control arrangements.
- Reviewed and commented on the Council's strategic risk register to ensure that it is still current and accurately reflects the key risks faced by the Council.

## **5 Conclusion**

- 5.1 The Committee has continued to make a positive contribution to the Council's overall governance risk, and control arrangements.
- 5.2 The Committee will continue to support the Council in the year ahead by supporting the work of internal and external audit, the Service Director -Finance and the Monitoring Officer.

**Councillor Kate Caulfield (Chair)**  
**Chesterfield Borough Council Standards and Audit Committee**